

Multiple Listing Service of Greenville, S.C.
Residential Data Input Form

** ALL FIELDS MARKED WITH AN ASTERISK (*) MUST BE COMPLETED **

STANDARD

(Select One Only)

* Type:

- Condo
Mixed Use
Mobile Home
Modular
Single Family
Townhouse

* Area: _____ * Price:\$ _____

* Address: _____ St. # _____ St. Dir. _____ Street Name _____ St. Type _____

Address 2: _____ * Subdivision _____

* City: _____ * State: _____ * Zip Code: _____

* County: _____

* In City (Y/N): _____ * IDX Include: [] Yes [] No [] Yes-without Address * On Internet: [] Yes [] No [] Yes-without Address

* VOW Include: [] Yes [] No * VOW Address: [] Yes [] No * VOW Comment: [] Yes [] No * VOW AVM [] Yes [] No

KEYWORDS

* # of Stories

- 1
1 + Basement
1 + Bonus
1.5
1.5 + Basement
2
2 + Basement
Tri/Split Level
3 +

* Approx. Age

- To Be Built
Under Construction
New/Never Lived In
1-5
6-10
11-20
21-30
31-50
50 +
Unknown

* Parking Type

- None
Attached Garage
Detached Garage
Attached Carport
Detached Carport
Combination
See Parking Features

* Garage Total Capacity

- None
1
2
3
4
5
6+

* Total Sq Ft Finished/Heated

- 0-699
0700-999
1000-1199
1200-1399
1400-1599
1600-1799
1800-1999
2000-2199
2200-2399
2400-2599
2600-2799
2800-2999
3000-3199
3200-3399
3400-3599
3600-3799
3800-3999
4000-4199
4200-4399
4400-4599
4600-4799
4800-4999
5000-5199
5200-5399
5400-5599
5600-5799
5800-5999
6000-6199
6200-6399
6400-6599
6600-6799
6800-6999
7000 +

* Lot Size/Acreage

- 1/2 Acre or Less
1/2 - 1 Acre
1 - 2 Acres
2 - 5 Acres
5 - 10 Acres
10 - 25 Acres
25 - 50 Acres
50 - 100 Acres
Over 100 Acres

* Approx. Finished/Heated Sq Ft: _____

* Below Grade Finished Sq. Ft. Range: _____

* Other Rooms Finished Sq. Ft. Range: _____

* Unfinished Sq. Ft. Range: _____

GENERAL

* Residential Property Disclosure Statement Required [] Yes [] No

* Lead Based Paint Disclosure Required [] Yes [] No

* Tax ID #: _____

* Approx. Lot Dimensions: _____

Enter Frontage first then clockwise. If dimensions are uneven round down

* Approx. # of Acres: _____ Legal Lot Number: _____

** Either Approx. Lot Dimensions or Approx. # of Acres are required

Lake Property: [] Yes [] No Lake: _____

Equestrian Property: [] Yes [] No Location: _____

* Approx. Year Built: _____ Zoning: _____

Builders Name: _____

Model Name: _____

** Approx Completion Date: _____ ** Required for Under Construction properties

* Elementary School: _____

* Middle School: _____

* High School: _____

* Auction: [] Yes [] No Second Living Quarters: [] Yes [] No

* List Agent: _____

* List Agent License ID: _____

* List Office: _____

* List Office License ID: _____

List Team: _____

Co-List Agent: _____

Co-List Office: _____

* Listing Type: _____

* Listing Date: _____

* Expiration Date: _____

Virtual Tour _____

Non-Branded Virtual Tour _____

Non-Branded Aerial Tour _____

Online Offers: _____

FINANCIAL

Total Taxes \$: _____ Tax Year: _____ Tax Rate (4%/6%): _____ * Short Sale: [] Yes [] No * Foreclosure: [] Yes [] No

* HOA: [] Yes [] No **HOA/Regime Fee Mandatory: [] Yes [] No **HOA/Regime Fee Term: [] Annual [] Monthly [] Other

**Additional fees required if HOA = Yes

**HOA/Regime Fee \$: _____ **HOA Contact Name & Phone #: _____

Special Assessment: [] Yes [] No **Assessment Mandatory: [] Yes [] No ** Assessment Term: [] Annual [] Monthly [] Other

** Additional fields required if Special Assessment = Yes

** Assessment Fee \$: _____ ** Assessment Comments: _____

* Homestead: [] Yes [] No Electric Co: _____ Gas Co: _____ Water Co: _____

ROOM INFO

	*Y/N	*Approx Size	* Level		*Y/N	*Approx Size	* Level	Other Room(s)	*Approx Size	* Level
*Living				*BR #2				1.		
*Dining				*BR #3				2.		
*Breakfast				*BR #4				3.		
*Kitchen				BR #5				4.		
*Great				Scr Porch				5.		
*Den				Deck				* # of Bedrooms: _____ * # BRs on Main Lvl: _____ * # of Full Baths: _____ * # FBs on Main Lvl: _____ * # of Half Baths: _____ * # BRs Below Grade: _____ # Rms Below Grade: _____ # of Fireplaces: _____		
*Bonus/Rec.				Patio						
*Sun Room				*Laundry						
*Primary BR				Loft						

FEATURES

*** AA - STYLE**

- AA1 - Bungalow
- AA2 - Cape Cod
- AA3 - Charleston
- AA4 - Colonial
- AA5 - Condo Ground Level
- AA6 - Condo Upper Level
- AA7 - Country
- AA8 - Contemporary
- AA9 - Craftsman
- AA10 - Duplex Style
- AA11 - European
- AA12 - Georgian
- AA13 - Historical (Docs Req.)
- AA14 - Log
- AA15 - Mixed Use
- AA16 - Mobile - Double Wide
- AA17 - Mobile - Single Wide
- AA11 - Mobile - No Foundation
- AA12 - Mobile - Permanent Foundation
- AA20 - Modular
- AA13 - Patio
- AA22 - Provincial
- AA14 - Ranch
- AA24 - Rustic
- AA15 - Salt Box
- AA16 - Southwestern
- AA17 - Split Foyer
- AA18 - Traditional
- AA29 - Transitional
- AA19 - Tri/Split Level
- AA20 - Tudor
- AA21 - Victorian
- AA33 - Williamsburg
- AA34 - Other / See Remarks

***BA - EXTERIOR FINISH**

- BA1 - Aluminum Siding
- BA2 - Asbestos Shingle
- BA3 - Block
- BA4 - Brick Veneer - Full
- BA5 - Brick Veneer - Partial
- BA6 - Concrete Plank
- BA7 - Hardboard Siding
- BA8 - Masonite Siding
- BA9 - Masonry Stucco
- BA10 - Stone
- BA11 - Synthetic Stucco
- BA12 - Vinyl Siding
- BA13 - Wood
- BA14 - Other / See Remarks

***CA - LOT DESCRIPTION**

- CA1 - Corner
- CA2 - Creek
- CA3 - Cul-de-Sac
- CA4 - Deeded Boat Slip
- CA5 - Dock
- CA6 - Fenced Yard
- CA7 - Lake
- CA8 - Leased Lot
- CA9 - Level
- CA10 - Mountain View
- CA11 - Mountain
- CA12 - On Golf Course

- CA13 - Pasture
- CA14 - Pond
- CA15 - River
- CA16 - Sidewalk
- CA17 - Sloped
- CA18 - Some Trees
- CA19 - Steep
- CA20 - Underground Utilities
- CA21 - Water Access
- CA22 - Water Front
- CA23 - Water View
- CA24 - Wooded
- CA25 - Other / See Remarks

CB - LAKE PROP FEATURES

- CB1 - Water Front Lot
- CB2 - Interior Lot
- CB3 - Dock in Place
- CB4 - Zoned / See Remarks

***CC - EQUESTRIAN PROPFEATURES**

- CC1 - 1-4 Stalls
- CC2 - 5-8 Stalls
- CC3 - 9+ Stalls
- CC4 - Arena
- CC5 - Arena Covered
- CC6 - Barn
- CC7 - Boarding Stable
- CC8 - Fenced
- CC9 - Government Land Access
- CC10 - Pasture
- CC11 - Riding Trail(s)
- CC12 - Round Pen
- CC13 - Other / See Remarks

***DA - FOUNDATION**

- DA1 - Basement
- DA2 - Crawl Space
- DA3 - Crawl Space/Slab
- DA4 - Slab
- DA5 - Sump Pump
- DA6 - Dehumidifier
- DA7 - Wood
- DA8 - Other / See Remarks

***EA - BASEMENT**

- EA1 - Full Finished
- EA2 - Partial Finished
- EA3 - Full
- EA4 - Partial
- EA5 - Stubbed
- EA6 - Sump Pump
- EA7 - Unfinished
- EA8 - Unfinished HVAC
- EA9 - Walkout
- EA10 - Dehumidifier
- EA11 - Interior Access
- EA12 - None
- EA13 - Other / See Remarks

***FA - EXTERIOR FEATURES**

- FA1 - Balcony
- FA2 - Barn/Stall
- FA3 - Deck
- FA4 - Elevator
- FA5 - Generator
- FA6 - Disability Access

***FA - EXTERIOR FEATURES (cont)**

- FA7 - Greenhouse
- FA8 - Hot Tub
- FA9 - Outdoor Fireplace
- FA10 - Outdoor Grill
- FA11 - Outdoor Kitchen
- FA12 - Patio
- FA13 - Pool - Above Ground
- FA14 - Pool House
- FA15 - Pool - In Ground
- FA16 - Porch - Covered Back
- FA17 - Porch - Enclosed
- FA18 - Porch - Front
- FA19 - Porch - Screened
- FA20 - Porch - Other
- FA21 - Porch - Wrap Around
- FA22 - Riding Area
- FA23 - R/V - Boat Parking
- FA24 - Satellite Dish
- FA25 - Sprinkler In Ground - Full Yard
- FA26 - Sprinkler In Ground - Partial Yard
- FA27 - Some Storm Doors
- FA28 - Some Storm Windows
- FA29 - Solar Panels - Leased
- FA30 - Solar Panels - Owned
- FA31 - Tilt out Windows
- FA32 - Under Ground Irrigation
- FA33 - Vinyl/Aluminum Trim
- FA34 - Water Feature
- FA35 - Windows - Windows-Insulated
- FA36 - None
- FA37 - Other / See Remarks

***GA - ROOF**

- GA1 - Architectural
- GA2 - Composition Shingle
- GA3 - Metal
- GA4 - Slate
- GA5 - Tar / Gravel
- GA6 - Tile
- GA7 - Wood Shingle
- GA8 - Other / See Remarks

***HA - PARKING / GARAGE**

- HA1 - Assigned Parking 1 Sp
- HA2 - Assigned Parking 2 Sp
- HA3 - Assigned Parking 3+ Sp
- HA4 - Attached Garage 1 Car
- HA5 - Attached Garage 2 Cars
- HA6 - Attached Garage 3+ Cars
- HA7 - Basement Level
- HA8 - Carport 1 Car
- HA9 - Carport 2 Cars
- HA10 - Carport 3+ Cars
- HA11 - Courtyard Entry
- HA12 - Covered Parking Space
- HA13 - Detached Garage 1 Car
- HA14 - Detached Garage 2 Cars
- HA15 - Detached Garage 3+ Cars
- HA16 - Door Opener
- HA17 - Driveway Parking
- HA18 - Key Pad Entry
- HA19 - Side/Rear Entry
- HA20 - Tandem
- HA21 - Workshop

***HA - PARKING / GARAGE (cont)**

- HA22 - Yard Door
- HA23 - None
- HA24 - Other / See Remarks

***HB - DRIVEWAY**

- HB1 - Circular
- HB2 - Gravel
- HB3 - Easement
- HB4 - Extra Pad
- HB5 - Paved Asphalt
- HB6 - Paved Concrete
- HB7 - Shared or Common
- HB8 - Specialty
- HB9 - Unpaved
- HB10 - None
- HB11 - Other / See Remarks

***IA - INTERIOR FEATURES**

- IA1 - 2 Story Foyer
- IA2 - 2nd Stair Case
- IA3 - Attic Fan
- IA4 - Attic Stairs - Disappearing
- IA5 - Attic Stairs - Permanent
- IA6 - Bookcase
- IA7 - Cable Available
- IA8 - Ceiling Fan
- IA9 - Ceiling - 9ft+
- IA10 - Ceiling - Cathedral/Vaulted
- IA11 - Ceiling - Trey
- IA12 - Ceiling - Blown
- IA13 - Ceiling - Smooth
- IA14 - Ceiling - Dropped
- IA15 - Ceiling - Coffered
- IA16 - Central Vacuum
- IA17 - Countertops - Ceramic Tile
- IA18 - Countertops - Granite
- IA19 - Countertops - Quartz
- IA20 - Countertops - Laminate
- IA21 - Countertops - Solid Surface
- IA22 - Countertops - Other
- IA23 - Dual Primary Bedrooms
- IA24 - Elevator
- IA25 - Gas Dryer Hookup
- IA26 - Disability Access
- IA27 - Second Living Quarters
- IA28 - Intercom
- IA29 - Multi-Phone Lines
- IA30 - Open Floor Plan
- IA31 - Pantry - Closet
- IA32 - Pantry - Walk-in
- IA33 - Pot Filler Faucet
- IA34 - Radon System
- IA35 - Sauna
- IA36 - Security System - Owned/Conveys
- IA37 - Security System - Leased
- IA38 - Sky Lights
- IA39 - Smart Systems Pre-Wiring
- IA40 - Smoke Detector
- IA41 - Split Floor Plan
- IA42 - Tub - Jetted
- IA43 - Tub - Garden
- IA43 - Walk-in Closet
- IA45 - Water Purification

***IA - INTERIOR FEATURES (cont.)**

- IA46 - Wet Bar
- IA47 - Window Trtments/All Remain
- IA48 - Window Trtments/Some Remain
- IA49 - Other / See Remarks

IB - SECOND LIVING QUARTERS

- IB1 - Basement
- IB2 - Detached
- IB3 - Incl. Kitchen/Kitchenette
- IB4 - Incl. Separate Entrance
- IB5 - Main Level
- IB6 - Second Level

***JA - MRBED FEATURES**

- JA1 - Dressing Room
- JA2 - Double Sink
- JA3 - Fireplace
- JA4 - Full Bath
- JA5 - Half Bath
- JA6 - Primary on 2nd Level
- JA7 - Primary on Main Lvl
- JA8 - Multiple Closets
- JA9 - Shower Only
- JA10 - Shower - Separate
- JA11 - Shower - Steam
- JA12 - Sitting Room
- JA13 - Tub - Garden
- JA14 - Tub - Separate
- JA15 - Tub/Shower
- JA16 - Tub - Jetted
- JA17 - Walk-in/Closet
- JA18 - Other / See Remarks

***KA - SPECIALTY ROOM**

- KA1 - Breakfast Area
- KA2 - Comb Liv & Din Room
- KA3 - Exercise Room
- KA4 - Finished Attic
- KA5 - Greenhouse
- KA6 - Guest Accommodations
- KA7 - Laundry
- KA8 - Loft
- KA9 - Media Room/Home Theater
- KA10 - Office/Study
- KA11 - Sun Room
- KA12 - Workshop
- KA13 - Bonus Room/Rec Room
- KA14 - 2nd Kitchen/Kitchenette
- KA15 - Unfinished Space
- KA16 - Wine Cellar
- KA17 - Other / See Remarks
- KA18 - None

***KB - LAUNDRY**

- KB1 - 1st Floor
- KB2 - 2nd Floor
- KB3 - Basement
- KB4 - Closet Style
- KB5 - Garage/Storage
- KB6 - Kitchen
- KB7 - Sink
- KB8 - Walk-in
- KB9 - Washer Connection
- KB10 - Dryer - Gas Hookup
- KB11 - Dryer - Electric Hookup
- KB12 - Multiple Hookups
- KB13 - Stackable Accommodating
- KB14 - None

***LA - APPLIANCES**

- LA1 - Compactor
- LA2 - Cook Top -- Down Draft
- LA3 - Cook Top - Electric
- LA4 - Cook Top - Gas
- LA5 - Cook Top - Smooth
- LA6 - Dishwasher
- LA7 - Disposal
- LA8 - Double Oven
- LA9 - Dryer
- LA10 - Freezer
- LA11 - Ice Machine
- LA12 - Microwave Stand Alone
- LA13 - Microwave - Built In
- LA14 - Microwave - Convection

***LA - APPLIANCES (cont.)**

- LA15 - Oven(s) - Wall
- LA16 - Oven - Convection
- LA17 - Oven - Electric
- LA18 - Oven - Gas
- LA19 - Oven - Self Cleaning
- LA20 - Range Hood
- LA21 - Refrigerator
- LA22 - Stand Alone Range - Down Draft
- LA23 - Stand Alone Range - Electric
- LA24 - Stand Alone Range - Gas
- LA25 - Stand Alone Range - Smooth Top
- LA26 - Warming Drawer
- LA27 - Washer
- LA28 - Wine Chiller
- LA29 - Wood Stove
- LA30 - Other / See Remarks
- LA31 - None

***MA - FIREPLACE**

- MA1 - Circulating
- MA2 - Double Sided/See Through
- MA3 - Freestanding
- MA4 - Gas Logs
- MA5 - Gas Starter
- MA6 - Masonry
- MA7 - Outdoor
- MA8 - Screen
- MA9 - Ventless
- MA10 - Woodstove
- MA11 - Wood Burning Fireplace
- MA12 - None

***NA - HEATING SYSTEM**

- NA1 - Baseboard
- NA2 - Ceiling Cable
- NA3 - Damper Controlled
- NA4 - Ductless
- NA5 - Electric
- NA6 - Gas Available
- NA7 - Geothermal
- NA8 - Floor Furnace
- NA9 - Forced Air
- NA10 - Heat Pump
- NA11 - Hot Water
- NA12 - Multi-Units
- NA13 - Natural Gas
- NA14 - No Heat
- NA15 - Oil
- NA16 - Propane Gas
- NA17 - Radiant
- NA18 - Radiator
- NA19 - Space Pack
- NA20 - Solar
- NA21 - Wall Furnace
- NA22 - Wood
- NA23 - Other / See Remarks

***OA - COOLING SYSTEM**

- OA1 - Attic Fan
- OA2 - Central Forced
- OA3 - Damper Controlled
- OA5 - Electric
- OA6 - Geothermal
- OA7 - Wall/Window Unit
- OA6 - Heat Pump
- OA8 - Multi-Units
- OA9 - No Cooling
- OA10 - Other / See Remarks

***PA - FLOORS**

- PA1 - Bamboo
- PA2 - Brick
- PA3 - Carpet
- PA4 - Ceramic Tile
- PA5 - Concrete
- PA6 - Cork
- PA7 - Hwd/Pine Floor Under Carpet
- PA8 - Laminate Flooring
- PA90 - Luxury Vinyl Tile/Plank
- PA10 - Marble
- PA11 - Parquet
- PA12 - Pine
- PA13 - Slate
- PA14 - Stone
- PA15 - Vinyl

***PA - FLOORS (cont.)**

- PA16 - Wood
- PA17 - Other / See Remarks

***QA - WATER**

- QA1 - Public
- QA2 - Public Available
- QA3 - Private Co-Op
- QA4 - Well
- QA5 - Other / See Remarks

***RA - SEWER**

- RA1 - Private Sewer
- RA2 - Public
- RA3 - Public Available
- RA4 - Septic
- RA5 - Sewage Pump
- RA6 - Other / See Remarks

***SA - WATER HEATER**

- SA1 - Electric
- SA2 - Gas
- SA3 - Multiple Units
- SA4 - Tankless
- SA5 - Other / See Remarks

***TA - STORAGE SPACE**

- TA1 - Attic
- TA2 - Basement
- TA3 - Garage
- TA4 - Out Building
- TA5 - Out Building w/ Electric
- TA6 - Out Building w/ Water
- TA7 - Other / See Remarks
- TA8 - None

***UA - DOCS ON FILE**

- UA1 - 3rd Party Documents
- UA2 - Appraisal
- UA3 - CL100
- UA4 - Energy Star Docs
- UA5 - Foreclosure Documents
- UA6 - Green Certification Docs
- UA7 - Historical Docs
- UA7 - Home Inspection
- UA8 - House Plans
- UA9 - Lead Based Paint Doc.
- UA10 - Lease(s)
- UA11 - Radon Test
- UA12 - Restrictive Covenants / By-Laws
- UA13 - Seller Disclosure
- UA14 - Septic Inspection
- UA15 - Soil Test
- UA17 - SQFT Sketch
- UA18 - Street Maintenance Agmt
- UA16 - Stucco Report
- UA17 - Survey
- UA18 - Termite Bond
- UA19 - Topography Study
- UA20 - Well Inspection
- UA21 - Warranty Furnished
- UA22 - Other / See Remarks
- UA23 - None

* Lease Agreement Expiration Date:

** Required for Tenant Occupied Properties

***VA - DOCUMENTS WITH OFFER**

- VA1 - 3rd Party Addendum
- VA2 - As Is Addendum
- VA3 - Copy Earnest Money Chk
- VA4 - Foreclosure Documents
- VA5 - Lead Based Paint Letter
- VA6 - Pre-Approval Letter / Proof of Funds
- VA7 - Signed MLS Full Detail
- VA8 - Signed SDS
- VA9 - Specified Sales Contract
- VA10 - Other/See Remarks
- VA11 - None

XA - SPECIAL FINANCES

- XA1 - Assumable
- XA2 - Lease/Purchase
- XA3 - Owner May Finance
- XA4 - Possible Exchange
- XA5 - Possible USDA Rural Hsing

XB - MOBILE HOME

- XB1 - De-Titled
- XB2 - FHA Compliant

***XC - POSSESSION**

- XC1 - At Close
- XC2 - Immediate
- XC3 - Negotiable
- XC4 - Other / See Remarks

***YA - GARBAGE PICKUP**

- YA1 - Private
- YA2 - Public
- YA3 - None

***ZB - HOA FEE INCLUDES**

- ZB1 - By-Laws
- ZB2 - Cable TV
- ZB3 - Common Area Insurance
- ZB4 - Common Area - Electric
- ZB5 - Common Area - Gas
- ZB6 - Electric
- ZB7 - Exterior Maintenance
- ZB8 - Gas
- ZB9 - Insurance
- ZB10 - Lawn Maintenance
- ZB11 - Parking
- ZB12 - Pest Control
- ZB13 - Pet Restrictions
- ZB14 - Pool
- ZB15 - Recreation Facilities
- ZB16 - Restrictive Covenants
- ZB17 - Security
- ZB18 - Street Lights
- ZB19 - Termite Contract
- ZB20 - Trash Service
- ZB21 - Water
- ZB22 - Yard Irrigation
- ZB23 - Other / See Remarks
- ZB24 - None

***ZC - COMMUNITY AMENITIES**

- ZC1 - Age Restricted
- ZC2 - Air Strip
- ZC3 - Athletic Facilities/ Field(s)
- ZC4 - Bike Path
- ZC5 - Boat Ramp
- ZC6 - Boat Storage
- ZC7 - Cable TV
- ZC8 - Club House
- ZC9 - Common Area(s)
- ZC10 - Community Center
- ZC11 - Dock
- ZC12 - Dog Park
- ZC13 - Exercise Facility
- ZC14 - Gated Community
- ZC15 - Golf
- ZC16 - Historic Area
- ZC17 - Horses Permitted
- ZC18 - Landscape Maintenance
- ZC18 - Lawn Maintenance
- ZC20 - Lights
- ZC21 - Marina
- ZC22 - Neighborhood Lake/Pond
- ZC23 - Pets Allowed
- ZC24 - Pet Restrictions
- ZC25 - Playground
- ZC26 - Pool
- ZC27 - Private Roads
- ZC28 - Recreational Path
- ZC29 - Security Guard
- ZC30 - Some Sidewalks
- ZC31 - Spa/Hot Tub(s)
- ZC32 - Storage
- ZC33 - Tennis Court(s)
- ZC34 - Vehicle Restrictions
- ZC35 - Walking Trail(s)
- ZC36 - Water Access
- ZC37 - Water Front Parks
- ZC38 - Other / See Remarks
- ZC39 - None

***ZD - SHOWING**

- ZD1 - Advance Notice Required
- ZD2 - Appointment / Call Center
- ZD3 - Beware of Pets
- ZD4 - Call Listing Office / Agent
- ZD5 - Entry/Gate Code Required
- ZD6 - List Agent Present
- ZD7 - Lockbox - Electronic
- ZD8 - Lockbox - CBS Code Required
- ZD9 - Lockbox - Combination
- ZD10 - No Appointment Required
- ZD11 - No Sign

***ZD - SHOWING (cont)**

- ZD12 - Occupied
- ZD13 - Owner-Agent
- ZD14 - Owner/Agent Related
- ZD15 - Restricted Hours
- ZD16 - Show Anytime
- ZD17 - Tenant Occupied
- ZD18 - Under Construction
- ZD19 - Utilities Disconnected
- ZD20 - Vacant
- ZD21 - Other / See Remarks

***ZE - ADDITIONAL FEES**

- ZE1 - Cap Contr./Perpetual Fee
- ZE2 - Condo Move-In Fee
- ZE3 - HOA Mgmt Transfer Fee
- ZE4 - Subdivision Transfer Fee
- ZE5 - Other / Misc. Fee
- ZE6 - None

ZF - GREEN CERTIFICATION

- ZF1 - Full - Docs Req
- ZF2 - Partial - Docs Req
- ZF3 - Energy Star Cert Home
- ZF4 - Other - Docs Req

ZG - DISABILITY FEATURES

- ZG1 - ADA Certified - Docs Req.
- ZG2 - ADA Door Handles
- ZG3 - Exterior Ramp
- ZG4 - Lift / Elevator
- ZG6 - Roll in Shower
- ZG7 - Wide Doorways

*** DIRECTIONS (255 Characters)**

[*Please send via email when submitting paperwork.](#)

REMARKS (4,000 Characters) This Field is for MLS Member to Consumer communication intended for Public display on Member IDX sites. Branding is NOT allowed in this field. (i.e. Phone Numbers, Websites, Agent and/or Office Names, Security Information)

[*Please send via email when submitting paperwork.](#)

SYNDICATION REMARKS (4,000 Characters) This Field is for MLS Member to Consumer communication intended for Public display on syndication sites. Branding IS allowed in this field. (i.e. Phone Numbers, Websites, Agent and/or Office Names)

[*Please send via email when submitting paperwork.](#)

MEMBER REMARKS (4,000 Characters) For MLS Member to Member communication only

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OFFICE INFO

Owner Name: _____ Owner Phone: _____

Detailed Showing Instructions: _____

*Showing: Call Listing Agent Call Listing Office Call Specified Appointment Center Must use App/URL only Other

* Contact # for Appointments: _____ Online Appointment Reservations (URL): _____

* Supra Lockbox: Yes No [additional fields required below, if marked Yes]

** Lockbox S/N: _____ ** Lockbox CBS Code: _____

SQUARE FOOTAGE INFORMATION

* Total Finished Sq. Ft.: _____ (includes all heated and/or cooled Sq. Ft.) * Other Rooms Finished Sq. Ft.: _____ (finished rooms not heated and/or cooled)

* Unfinished Sq. Ft.: _____ (incl all unfinished SqFt) * Below Grade Finished Sq. Ft.: _____ (SqFt below front door threshold.) (i.e.: tri/split-level or basements)

The data input form contains listing data that is accurate to the best of my/our knowledge, and may be used as a basis for presenting the property to prospective buyers, and is incorporated into the Exclusive Right to Sell Contract, and/or Exclusive Agency Contract. I/we agree to hold harmless and indemnify the REALTOR® for any loss or cost arising as a result of erroneous information provided by me/us.

Owner(s) Initials: _____ Date: _____ REALTORS®(s) Initials: _____ Date: _____ Page 4 of 4 Rev. Date 6/24