



\*All fields marked with an asterisk (\*) and **Bold Text** are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

<b>(Select One Only)</b> <b>*TYPE</b> <input type="checkbox"/> Acreage <input type="checkbox"/> Residential Lot <input type="checkbox"/> Commercial Site <input type="checkbox"/> Other	<b>* Area:</b> _____ (Primary Look Up) <b>* Price:</b> \$ _____ <b>* Address:</b> _____ <small>St. #      St. Dir.      Street Name</small> <b>*Section/Subdivision:</b> _____ (Lookup) <b>* City:</b> _____ <b>* St:</b> _____ <b>* Zip:</b> _____ <b>*County</b> _____ (Lookup) <b>* In City Y/N:</b> _____ <b>IDX Include:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes w/o Address <b>*On Internet:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>*VOW Included:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>*VOW Address:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>*VOW Comment:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>*VOW AVM:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
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**ONE OPTION MUST BE SELECTED UNDER THE FOLLOWING KEYWORDS:**

<b>* Type Property</b> <input type="checkbox"/> Res. Single Family <input type="checkbox"/> Res. Multi-Family <input type="checkbox"/> Farm <input type="checkbox"/> Recreation <input type="checkbox"/> Mobile Home Park <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Office & Institutions <input type="checkbox"/> Other-See Remarks <input type="checkbox"/> Mobile Home Lot	<b>* Lot Size/Acreage</b> <input type="checkbox"/> < 1/2 Acre <input type="checkbox"/> 1/2 to 1 Acre <input type="checkbox"/> 1 - 2 Acres <input type="checkbox"/> 2 - 5 Acres <input type="checkbox"/> 5 - 10 Acres <input type="checkbox"/> 10 - 25 Acres <input type="checkbox"/> 25-50 Acres <input type="checkbox"/> 50-100 Acres <input type="checkbox"/> 100+ Acres <input type="checkbox"/> Other	<b>*School District</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 (Outside Co) <input type="checkbox"/> 9 (Greer) <input type="checkbox"/> 10. (Greenville) <input type="checkbox"/> 11. (Cherokee)
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<b>GENERAL INFORMATION</b>	<b>*Block Map #</b> _____ - _____ - _____ - _____ (25) <b>GIS #:</b> _____ (25)	Approximate Lot Dimensions: _____ X _____ X _____ X _____ X _____ (25) <b># of Acres:</b> _____ <small>(Enter Frontage first then clockwise. If dimensions are uneven round down)</small>
	<b>Zoning:</b> _____ (25) <b>Horses Allowed:</b> <input type="checkbox"/> No <input type="checkbox"/> Yes	<b>Water Frontage:</b> _____ (10) <b>Owner:</b> _____ (25)
	<b>Road Frontage:</b> _____ (25)	<b>*Elementary School</b> _____ (Lookup) <b>Middle School:</b> _____ (Lookup)
	<b>Jr High</b> _____ (Lookup) <b>*High School:</b> _____ (Lookup)	<b>*List Agent/List Office:</b> _____
	<b>Co-Agent/List Office:</b> _____	<b>*List Type:</b> <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Exclusive Right w/Named Prospects Exempt <input type="checkbox"/> Transaction Broker
	<b>* List Date:</b> ____/____/____ <b>* Expiration Date:</b> ____/____/____	

<b>Taxes \$:</b> _____ (6) <b>Tax Year:</b> _____ <b>Tax Rate:</b> <input type="checkbox"/> 4% <input type="checkbox"/> 6% <input type="checkbox"/> Homestead <b>Sub to Roll Back Y/N</b> _____ (Lookup)
<b>Utility Co. Electric:</b> _____ (10) <b>Utility Co. Public Water:</b> _____ (10)
<b>Utility Co. Gas:</b> _____ (10) <b>Utility Co. Telephone:</b> _____ (10)

<b>* Directions(200)</b>  <b>Public Remarks (1024 Characters Only)</b>  <b>Member Remarks (For MLS Member to Member Only)</b>	<p><u><a href="#">*Please send via email when submitting paperwork.</a></u></p> <hr/> <p><u><a href="#">*Please send via email when submitting paperwork.</a></u></p> <hr/> <p><u><a href="#">*Please send via email when submitting paperwork.</a></u></p>
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The above data input form contains listing data that is accurate to the best of my/our knowledge, and may be used as a basis for presenting the property to prospective buyers, and is incorporated into the Exclusive Right to Sell Contract, and/or Exclusive Agency Contract. I/we Agree to hold harmless and Indemnify the REALTORS for any loss or cost arising as a result of erroneous information provided by me/us.

**Owners Initials:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Broker/Agent Initials:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
Revised 08/2024

FEATURES Under each category given select all numbers that apply. Feature Categories with an asterisk are Required by the System.

**A. LOCATION**

- 1. Central Business District
- 2. Corner
- 3. Cul-de-Sac/Dead End
- 4. Golf Course Lot
- 5. General Business District
- 6. Industrial Park
- 7. Lake View
- 8. Mountain View
- 9. On Lake
- 10. Office Center
- 11. Rural
- 12. Shopping Center
- 13. Other-See Remarks

**B. ACCESS**

- 1. City Street
- 2. County Road
- 3. Dirt Road
- 4. Easement Road
- 5. Gravel Road
- 6. Interstate 1 mile or less
- 7. Interstate Frontage
- 8. Paved Road
- 9. Privately Maintained Rd.
- 10. U.S. Highway
- 11. State Highway
- 12. Other-See Remarks

**C. NATURAL FEATURES**

- 1. Flood Plain Area
- 2. Hilly/Steep
- 3. Lake/Pond
- 4. Lake/Pond Site
- 5. Level
- 6. Open
- 7. Rolling
- 8. Sloping
- 9. Stream/Creek
- 10. Wooded
- 11. Other-See Remarks
- 12. River Frontage

**D. DOCUMENTS ON FILE**

- 1. Aerial Photo
- 2. Appraisal
- 3. Deed Restrictions
- 4. Environmental Inspection
- 5. Perc Test
- 6. Restrictive Covenants
- 7. Site Plan
- 8. Soil Test
- 9. Survey/Plat
- 10. Topo Map
- 11. Other-See Remarks

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**E. UTILITIES**

- 1. Cable TV Available
- 2. Electricity
- 3. Gas
- 4. Private Sewer Available
- 5. Public Sewer Available
- 6. Private Water Available
- 7. Public Water Available
- 8. Septic Tank on Property
- 9. Septic Tank Necessary
- 10. Telephone
- 11. Well on Property
- 12. Well Necessary
- 13. Other-See Remarks
- 14. Water Tap Included

**F. MISCELLANEOUS**

- 1. Barn
- 2. House "As Is"
- 3. Stable
- 4. Storage Building
- 5. Fencing-Partial
- 6. Fencing-Total
- 7. No Deed Restrictions
- 8. Presently Leased
- 9. Will Consider Dividing
- 10. Other Road Frontage
- 11. Other-See Remarks
- 12. Manufactured Homes Allowed

**G. SPECIAL FINANCING**

- 1. Assumable
- 2. Owner May Finance
- 3. Possible Exchange
- 4. Lease/Purchase
- 5. Other (See Remarks)

**H. SPECIAL PROPERTY STATUS**

- 1. Auction
- 2. Foreclosure
- 3. HUD
- 4. Corporate Relocation
- 5. Other/See Remarks
- 6. Short Sale

**I. DOCUMENTS w/OFFER**

- 1. Signed MLS Full Detail
- 2. 'As Is' Addendum
- 3. Pre-Approval Letter
- 4. Copy Earnest Money Check
- 5. Other/See Remarks

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